

HORTON



EDUCATION AND CARE

At Horton Education we are committed to providing all our students in years 7 to 11 with a comprehensive programme of careers education, information, advice and guidance (CEIAG) and work related learning.

All students at Horton Education will take part in a careers education, information, advice and guidance (CEIAG) programme that:

- Aims to inspire as well as inform and guide students
- Is centred around the student and their needs
- Is integrated into the students' experience of the whole curriculum
- Encourages all students to consider their career throughout Key Stage 3 and 4
- Encourages all students to develop decision making skills
- Provides each student with high quality, impartial advice
- Raises aspirations and promotes equality and diversity and motivates students

Each year group will follow a bespoke learning programme that will be tailored to the students individual ages and needs.

Careers programme: Year 7

- Lesson plans will aim to help students to understand more about themselves (self-development), know where to look for useful information (careers advice) and plan for the future (career management)
- All students take part in the Careers activities in lessons.
- Students participate in off site visits to local employers.
- All students are encouraged to gain access to careers literature around the school.
- All students are encouraged to participate in meeting with their designated CEIAG

Careers programme: Year 8

- Lesson plans will aim to help students to make a decision on their GCSE preferences that are appropriate to their interests, talents and proposed career.
- All students attend Careers events within the school.
- All students have access to impartial careers advice and guidance and 1:1 sessions if requested with the Business and Work related learning Coordinator to discuss future pathways.
- Students will be encouraged to visit designated local employers and to attend presentations in school from local employers.
- All students are encouraged to participate in Lunch time drop in sessions that will be held by the Business and Work related coordinator at least once during a half term.

Careers programme: Year 9

- Lesson Plans will aim to help students to understand more about themselves, find out about careers and the world of work, and help them to plan for their future.
- All students have access to impartial careers advice and guidance and 1:1 careers coaching to support them for their GCSE preferences.
- All students take part in visits to local employers and to attend in school presentations given by local employers and national companies.
- Students will be encouraged to devise and control a school enterprise scheme.
- Students will be able to attend at least once local careers fair per academic year.
- All students are encouraged to participate in Lunch time drop in sessions that will be held by the Business and Work related coordinator at least once during a half term.
- Students will be encouraged to devise and control a school enterprise scheme.

Careers programme: Year 10

- Lesson plans will aim to help students with writing a CV, preparing for interviews, and completing application forms;
- Horton Education will put in a place a work experience placement for selected students..
- Students will be able to attend at least once local careers fair per academic year..
- All students have access to impartial careers advice and guidance and 1:1 sessions if requested with the Business and Work related learning Coordinator to discuss future pathways.
- All students are encouraged to participate in Lunch time drop in sessions that will be held by the Business and Work related coordinator at least once during a half term.
- Students will be encouraged to devise and control a school enterprise scheme.
- Students will be encouraged to explore the work market in the local area.

Careers programme: Year 11

- Lesson Plans will aim to help students to identify a range of post-16 pathways to make informed choices about their future; complete application forms, writing a CV and personal statement; prepare for interviews.
- All students are encouraged to participate in Lunch time drop in sessions that will be held by the Business and Work related coordinator at least once during a half term.
- All students have access to impartial careers advice and guidance and 1:1 sessions if requested with the Business and Work related learning Coordinator to discuss future pathways
- All students will attend off site visits to prospective local employers and to local college facilities.
- Students will be encouraged to devise and control a school enterprise scheme.
- Students will be motivated to deliver a short presentation regarding their future pathways in life that include college attendance and employment aspirations.
- Students will be offered the chance to attend at least one careers fair within the local area over the course of the academic year.
- Students will be encouraged to explore the work market in the local area.

Parents/Carers

Horton Education will work closely with parents and carers to support their children to make informed career choices. Parents and carers are encouraged to any careers events arranged by Horton Education. Parents will be informed of any choices made by students with regards to future pathways. Parents will also be aware that they are always welcome to contact the Careers Coordinator, Paul Hind or the Head Of School, Catherine Jones (01482 820112) to seek advice and ask any questions they may have regarding careers pathways.

Work experience

Work Experience is always important, especially now in our current economic climate. Therefore, gaining more work related experience is likely to give you an advantage in the labour market by the time you leave full-time education.

It is a placement with an employer for a set number of days, where you will learn about a particular job. While you are working there you will be able to find out about the types of skills employers look for when they are contracting someone for a vacant job.

This opportunity also gives you the chance to develop communication skills and self- confidence.

Where possible students will be given the chance to attend a work experience placement.